

HTL LIMITED

Registered Office: GST Road, Guindy, Chennai - 600 032

CIN: U93090TN1960PLC004355

Email: coo@htlchennai.com; Website: www.htlchennai.com

Phone: 044-22501020 Fax: 044-22500341

NOTICE

Notice is hereby given that the Sixtieth Annual General Meeting of HTL Limited will be held on **Friday, the 16th July, 2021 at 12 Noon** at the Registered Office of the Company at GST Road, Guindy, Chennai – 600 032 thru' Video Conferencing over MS Team (link will be sent by email separately) to transact the following business:


AS ORDINARY BUSINESS

1. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 31st March, 2021 together with the Reports of the Board of Directors and Auditors thereon.
2. To appoint a Director in place of **Mr. Mahendra Nahata** (holding DIN 00052898) who retires by rotation at this Annual General Meeting and being eligible offers himself for re-appointment.

Registered Office
GST Road, Guindy
Chennai – 600 032.

Place: Chennai
Date: 16.06.2021

By Order of the Board
For HTL Limited


S.NARAYANAN
Company Secretary
Membership No. ACS 5772

Notes:

1. Proxy

- (i) Article 66 of the Articles of Association of the Company provides that a member entitled to attend and vote at a meeting may appoint another person (whether a member or not) as his proxy to attend a meeting and vote on a poll. No member shall appoint more than one proxy to attend on the same occasion. A proxy shall not be entitled to speak at a meeting or to vote except on a poll. The instrument appointing a proxy shall be in writing and be signed by the appointer or his attorney duly authorised in writing or if the appointer is a body corporate, be under its seal or be signed by an officer or an attorney duly authorised by it.
- (ii) Article 67 of the Articles of Association of the Company provides that the instrument appointing a proxy and the power of attorney or other authority (if any) under which it is signed or a notarially certified copy of that power or authority shall be deposited at the Registered Office of the Company not less than forty eight hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote, or in the case of a poll not less than 24 hours before the time appointed for taking of the poll and in default the instrument of proxy shall not be treated as valid.


2. INFORMATION OF DIRECTOR RETIRING BY ROTATION AND PROPOSED TO BE RE-APPOINTED IN PURSUANT TO SECRETARIAL STANDARDS ON GENERAL MEETINGS ISSUED BY THE INSTITUTE OF COMPANY SECRETARIES OF INDIA (ICSI) AS ON THE DATE OF NOTICE.

<i>Name of the Director</i>	Mr. Mahendra Nahata
<i>DIN</i>	00052898
<i>Date of Birth</i>	19.05.1959
<i>Date of first Appointment</i>	16.10.2001
<i>Experience/Expertise in Specific Functional Areas</i>	He has a business experience of more than three decades. He is the Promoter and Managing Director of the Holding Company viz., Himachal Futuristic Communications Ltd. He is the visionary behind the Company's technology partnership, business development and marketing initiatives.
<i>Qualification(s)</i>	B.Com (Hons.)
<i>Directorship in other Companies</i>	HFCL Limited; Reliance Jio Infocomm Limited; DragonWave HFCL India Private Limited; MN Ventures Private Limited; HFCL Advance Systems Private Limited; Krishiv Ventures Private Limited; Pranatharthi Ventures Private Limited
<i>Chairmanship/ Membership of Committees (across all public Cos.)</i>	HFCL Limited- Chairman of Corporate Social Responsibility Committee, Chairman of Risk Management Committee. Chairman of Committee of Directors (Banking Operation) Reliance Jio Infocomm Limited- Member of Allotment Committee
<i>Shareholding in the Company</i>	Nil
<i>Relationship with other Directors and KMPs of the Company</i>	Nil
<i>No. of Board Meetings held / Attended in the year 2020</i>	6/6
<i>Last Remuneration drawn</i>	Nil

Registered Office
GST Road, Guindy
Chennai – 600 032.

Place: Chennai
Date: 16.06.2021

By Order of the Board
For HTL Limited


S.NARAYANAN
Company Secretary
Membership No. ACS 5772